Call to Order
President Earl Thompson called the meeting to order at 6:30 PM at the library.

Roll Call
Present were Earl Thompson, Ginni Yarbrough, Helen Mayberry (left the meeting at 9:05 PM), Peggy Stortz, Heather Vincent, Dianne Allendorf, and Colleen Keleher, acting director. Rick Pariser was excused.

Citizen Comments
Alice Erikson was present from the Friends. Craig Albaugh was present and asked the board consider more hours for the Historical Room. More tourists are coming in to use the room, and there often isn’t enough time in 2 hours to get much done. He asked that we consider being open from 1:00 – 5:00 on Monday, Tuesday, Thursday, and Friday.

Consent Agenda
It was noted that on p. 2 of the minutes of the June 19, 2018 meeting reported that Northern Micrographics would be here on the 27th and 28th when in fact they were only here on the 27th.
Ginni moved to approve the items on the Consent Agenda including the minutes of the June 19th regular meeting with the change noted above, the bills payable for June 5th, 13th, and 26th and July 10th and 16th, and the Library Statistics for June 2018. Motion carried.

Ginni moved to enter closed session to consider the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body at 6:45 PM. Peggy seconded and the motion carried.

The board returned to regular session at 8:15 PM.

Peggy moved and Heather seconded to offer the library director position to Nita Burke effective August 6, 2018. Motion carried.

Financial Report
Treasurer’s Report
Library Director’s Report
Matt Waldrop is the new library clerk working 6 hours a week and 1 Saturday a month.

Colleen will be retiring in November. Her suggestion is that Jenna Diedrich be given the position of Technical Services Assistant until that time and then Jenna could move in to Colleen’s position. Jenna is currently taking the classes she needs to do Colleen’s job,
and she will be working toward her Masters in Library Science. Jenna works 16 hours per week and 1 Saturday a month at this time.
Peggy moved to approve the temporary position of Technical Services Assistant contingent on a job description being written and with a pay increase not to exceed $11.75 per hour for the additional duties. Ginni seconded the motion which carried.

**Board President’s Report**

Andy Willis has given us a price of $2,699.93 for the iPads, which doesn’t include cases/stands or set up.
Ginni moved to purchase the iPads and easels through Andy and to have him do the set up. Heather seconded and the motion carried.

Earl attended the staff meeting at which Jim Baranski was also present, and Earl felt it went well.

**COMMITTEE REPORTS**

**Building & Grounds**

Jim Baranski is continuing the surveying regarding the upstairs renovation.
Marvin has installed a Plexiglas cover to protect the fireplace in the Children’s Room until someone can be found to do the restoration.
Colleen Lubinski from Northern Micrographics took 6 months of the Gazettes that were in the worst condition to digitize.

**Finance**

The committee will meet at Illinois Bank & Trust at 9:00 AM on August 7th to begin work on the budget.

**Policy**

Revision of the custodian’s job description was tables.
In regard to the Volunteer Policy, our attorney has recommended we have a Release, Indemnification, and Hold Harmless Agreement. Discussion occurred as to whether there is something we could have volunteers sign to allow for a background check.
Colleen will check with Jessica Arnold at East Dubuque to see if they have an agreement. Any further action was tabled.
Heather moved and Ginni seconded to have a $2.00/day late fee with no maximum amount for the Microphone and Projector Policies. Motion carried.

**Human Resources**

**Marketing & Programming**

The committee will meet on July 23rd.

**Strategic Planning**

The next planning session table with Mary Sheehan was tabled until after we have a new director.
Unfinished Business
Discussion of library hours was tabled.

New Business

Motions, Resolutions, Ordinances

Executive Session

Items for the Next Agenda

Announcements

Adjournment
Heather moved to adjourn the meeting at 9:35 PM. Ginni seconded and the motion carried.

Respectfully submitted,

Dianne Allendorf
Dianne Allendorf
Secretary

The next meeting will be held on August 21, 2018, at 6:30 PM at the library.